

Lanesboro City Council
Monday, January 11th, 2010
Council Chambers at 5:30 p.m.

Present: Rahn, Dybing, Allen and O'Connor

Absent: Jeannette

Visitors: Andy Drake, Julie Kiehne, Lisa Brainard, Brian Luna and Jade Wangen

REGULAR MEETING:

The meeting was called to order by Mayor Rahn.

Additions or Changes to the agenda consisted of adding the Records Room/Retention Schedule and Community Center Kitchen Remodel. Dybing made a motion to approve the agenda with those changes, second O'Connor, motion carried.

The meeting minutes for the December 7th meeting were approved with a motion by Allen, second Dybing, motion carried.

PERSONS WITH BUSINESS BEFORE THE COUNCIL:

A. Andy Drake – Fire Chief and Street Superintendent: 3 items of Discussion

1st: Drake asked for the Council to approve the officers voted on by the Fire Department: Andy Drake- Chief; Rob Wagner – 1st Asst.; Ryan Peterson – 2nd Asst.; Jerod Wagner – 3rd Asst.; Keith Eide – Training Officer and Pat Schmidt – Secretary/Treasurer. O'Connor made a motion to approve the 2010 officers.

2nd: Resolution for Lawful Gambling – Vickerman provided a resolution to approve lawful gambling for the Lanesboro Fire Relief Association at the Parkway Pub and the Root River Saloon, O'Connor Made a motion to approve the resolution, second Allen, motion carried.

3rd: Liquid Salt Tank for Street Department – Drake noted that the State has gone to using this liquid salt, which helps with preventable measures. He noted that he has spoke with the DOT and he can acquire the product at the shop in Preston as long as he provides the product to be used. Drake said he felt the liquid salt would be helpful especially with the hills and alleys that the City has. The cost of the tank is \$3,763 and he asked the Council to approve the purchase of this through is budget line item capital outlay. O'Connor made a motion to approve, second Dybing, motion carried.

B. Julie Kiehne – Chamber Report

Kiehne reported that the Chamber Annual Meeting was Wednesday January 13th and she is hoping to see the Council members there. She discussed that the meeting will include committee reports, bylaw changes, recognitions, publications and web coverage. She noted that the Chamber has a new approach for their marketing campaign, by using their B&B Capital designation for their letterhead and marketing materials. She noted that there has been a new partnership formed with Winona and Wabasha which results in a more advanced regional presence. She noted that there still is an effort for beautification and that the Chamber appreciated the \$3500 donation from the City for that effort. She noted that there is signage being worked on and that the Chamber again purchased 30,000 guides to be distributed. She thanked the Council, School and Utilities for again making the Dairyland Power matching grant a success. She noted that the Chamber's website group has made major strides in improving the web page to be up on the latest tools such as blogs, testimonials, ticket sales, credit card processing and online purchasing. She stated that the website usage continues to grow and tends to spike after recognitions such as "One of the Prettiest Towns in America" by Forbes Traveler. She again noted that the Annual meeting will be held January 13th at 7pm and encourages all to come. Allen noted that she felt that it is very important for the City and Chamber to work together for the beautification of the City!

COMMITTEE/COMMISSION MEETINGS:

A. Public Utilities: December 21st – O'Connor: O'Connor reported that the Public Utilities is going to work on a Capital Asset Maintenance Plan for a ten year period. He also noted that the State is requiring a half percent decrease in electric usage by all municipal utilities. He stated that the staff is still working on Dam/Hydro funds.

B. Library: December 14th - Allen: Allen reported that Jill's review had been completed and that the Library feels she is doing a great job. Also it was reported that now the Community Center is a WIFI hot spot thanks to the Library, now people can be in the Park or Parking lot and go online. Allen also noted that the hot reads program is in process and people can answer daily trivia questions to get prizes, 1st place prize being a \$100 gift card to Barnes and Noble.

C. P&Z: December 15th - Dybing: Dybing reported that the focus of the meeting was reviewing sections of the new ordinance.

D. EDA: January 4th – Vickerman: Vickerman reported that the focus of the EDA meeting was discussed in what ways the EDA could be involved in the Grocery Store Project. It was voted to help in any way possible and to assist in application for grants as long as they did not interfere with funding sources for the dam.

HOUSEKEEPING:

A. Paying of the Bills: Rahn made a motion to pay bills as presented and any upcoming bills that need to be paid that are ordinary bills, second Dybing, motion carried.

B. Legal Paper: Quotes were presented to Council for Legal Newspaper, Fillmore County Journal at \$.99 and Republican Leader \$1.75. Dybing made a motion to designate the Fillmore County Journal as the legal paper, second Allen, motion carried.

C. Official Depository: O'Connor made a motion to name Associated Bank – Lanesboro Branch as the official depository, second Dybing, motion carried.

D. Signatures: O'Connor made a motion to have the official signatures be Steve Rahn, Bobbie Vickerman and Rita Peterson, noting that all checks needed two signatures, second Dybing, motion carried.

E. Mileage: Vickerman noted that the latest IRS Guideline had mileage reimbursement for 2010 as \$.50/mile. Dybing made a motion to adopt the IRS rate for mileage, second O'Connor, motion carried.

F. Acting Mayor: Allen made a motion for O'Connor to be Acting Mayor in Mayor Rahn's absence, second Dybing, motion carried.

G. Committees and Commission Members: Vickerman received a resignation from Ken Graner, President of the EDA; due to job change he would be unable to fulfill his role as EDA President. Dybing made a motion to regretfully accept the resignation, send Graner a thank you letter and to appoint the Commission and Committee members as presented, second Rahn, motion carried.

H. Meeting Schedule: Vickerman asked how the Council wanted to proceed with meeting days and times. After much discussion the Council voted to meet on February 9th, March 8th, April 12th and then from May – November two meetings a month 1st and 3rd Mondays and December 12th, motion made by Dybing, second Allen, motion carried.

I. Ambulance Director: Rahn made a motion to appoint Vern Riddle as Ambulance Director, second O'Connor, motion carried.

J. Chamber Annual Meeting: Vickerman reminded the Council of the Annual Chamber meeting on January 13th at 7pm.

K. Cornucopia (Lanesboro Art Center) 2010 Liquor Licenses: Vickerman listed the days of events for the Lanesboro Art Center, O'Connor made a motion to approve the liquor licenses, second Dybing, motion carried.

L. Bean Bag Tournament: Vickerman noted that the Park Board has asked the Lanesboro Lions to sponsor a Bean Bag Tournament for Community Center Upgrades, the Lions have

agreed and they are seeking a temporary liquor license for the event on January 30th, O'Connor made a motion to approve the event and liquor license, second Allen, motion carried.

M. Records Room/Records Retention: Vickerman asked if she could look into the state retention schedule to begin cleaning out the records room. Dybing made a motion for the City to adopt the state retention schedule, second O'Connor, motion carried. Vickerman was asked to look into what other cities do as far as electronic storage of documents and companies that shred documents.

N. Community Center Kitchen: O'Connor noted that the Lanesboro Lions are forming an exploratory committee and have made a verbal agreement to raise money to remodel the kitchen. He noted that they would work with the Park Board on this venture.

ADJOURN REGULAR MEETING:

O'Connor made a motion to adjourn, second Allen, motion carried.

Respectfully submitted,

Bobbie Vickerman
City Administrator/Clerk